



## **RULES AND REGULATIONS**

SLINTEC ACADEMY

## **1. Introduction**

### **1.1. Staff**

- i. The chairman of SLINTEC is the chancellor of SLINTEC Academy.
- ii. The Vice Chancellor of the SLINTEC Academy is responsible for day-to-day management.
- iii. The SLINTEC Academy will be managed by a Board of Management
- iv. The CEO-SLINTEC will be an ex-officio of the SLINTEC Academy management board.
- v. The SLINTEC academy management board constitutes of senior Professors with outstanding academic track record, from different disciplines of sciences, Agriculture and Engineering.
- vi. Senior scientists of SLINTEC forms the academic senate. They are entitled to be offered titles (lecturer, senior lecturer 1, senior lecturer ii, associate professor, professor, senior professor) according to University Grants Commission (UGC) Rules and Regulations.
- vii. All promotions are based on merit and according to UGC rules and regulations.

The degrees offered by SLINTEC Academy is classified as follows

#### **i. Master of Philosophy (MPhil)**

This degree of study is conducted by a combination of research and course work. The candidate has to complete the prescribed number of credits in course work along with a full-time research component (minimum 2 years of fulltime research) leading to a thesis in order to obtain the qualification.

#### **ii. Doctor of Philosophy (PhD)**

The candidate has to register for an MPhil degree initially and then complete the required number of credits in course work and then request for an upgrade into the PhD degree.

## **2. Admission Requirements**

Entry requirement to the full time MPhil programme is a minimum of 3.0 GPA in a four year Bachelors Honors Degree in Sciences/ Engineering/ Agriculture or Pharmacy, unless otherwise specified. Additionally, a sound understanding of English TOEFL (90) is expected to be achieved before the completion of the degree programme.

Modes of delivery of the M.Phil degree programme includes lectures, seminars and tutorials and allows students the opportunity to take part in lab projects and team work. In the first year, students will attend lectures and practicals outside their normal working hours. The latter will comprise of research relevant to the industry. In the second year, the programme will include one full year of research.

### **3. Application procedure**

Applicants are advised to refer to advertisements in printed/electronic media or the SLINTEC ACADEMY web site (<http://www.slintec.academy.lk>) for details regarding the commencement of the M.Phil. programme. Applicant can be from those possessing a three or four year undergraduate degree in all areas of Sciences, Engineering, Agriculture and Pharmacy. All applications for enrolment must be made on the prescribed form obtainable from the SLINTEC ACADEMY (**Appendix 1**) or downloaded from the web site. The relevant academic/professional qualifications of the candidate should be supported by academic transcripts (sent directly to the Provost) and authenticated copies of degree certificates. In addition, the applicant must ensure TWO letters of recommendations, where at least one should be from an academic referee. Documents submitted in support of an application shall become the property of the SLINTEC Academy. When there is a discrepancy between the names appearing in the applicants transcripts and names given by the applicant in the application form, an affidavit by a Grama Seva Niladhari or a lawyer to the effect that the applicant is the one and the same person known by all names should be submitted.

### **4. Selection procedure**

Applications which are incomplete or having false information will be rejected. Those who are eligible (minimum GPA of 3.0) will be called for an interview. Overall aptitude of the applicant (qualifications and the performance at the interview). The applicants shall be informed of their acceptance or non-acceptance to the MPhil degree programme. In this regard, the decision of the SLINTEC ACADEMY shall be final.

### **5. Registration**

Students selected to follow the M.Phil. degree in Nano- and Advanced technology shall be required to register for the given academic year in order to follow the programme of studies. The date of registration shall be specified by the SLINTEC ACADEMY.

## **5.1. Enrolment for courses**

At registration, students are required to enroll for the courses he/she wishes to follow by submitting duly completed course enrolment form with the receipt of payment of the required fees.

## **5.2. Dropping/Adding courses**

If a registered student wants to drop or add courses, it should be done by submitting a duly completed relevant application form before the date specified in the approved calendar of dates. All such changes should be approved by the Provost.

## **6. Payment of Fees**

At the registration for courses candidate should pay the total fee of Rs 1,000,000.

## **7. Duration of the Degree Programme**

### **7.1. MPhil Degree**

Minimum period of study to complete the MPhil degree is 24 months.

### **7.2. PhD Degree**

Minimum period of study to complete the Ph.D. degree is 36 months.

## **8. Structure of the Degree Programme**

### **8.1. MPhil Degree**

Modes of delivery of the M.Phil programme includes lectures, seminars and tutorials and allows students the opportunity to take part in lab projects and team work. In the first year, students will attend lectures and practicals outside their normal working hours. The latter will comprise of research relevant to the industry. In the second year, the programme will include one full year of research. The M.Phil builds towards an extended project, which is an integral part of the programme: many projects are linked to industry or related to strategic research at SLINTEC. Our contacts with the industry and our research collaborations will make this a meaningful and valuable experience, offering the opportunity to apply one's newly learnt skills. To complete the M.Phil degree, students must undertake a research project worth 120 credits (2800 hours carried out within two years) [\[Refer to the Modular Structure\]](#) which will integrate subject knowledge and skills that are acquired during the M.Phil programme. The

project is an important part of the M.Phil where one can apply the newly learnt skills and showcase one's ability to apply them to industrially relevant problems to future employers.

## **8.2. PhD Degree**

Students who performed exceptionally well in the first year can request a transfer to a PhD in approximately a year and a half into the MPhil programme. During transfer process, the student must show excellent research potential based on the results of regular research reviews held until the transfer. Candidates who are upgraded will carry out further research for a minimum period of one and a half years in order to earn a PhD degree.

## **9. Examinations**

For all theory courses a minimum of 80% attendance is required. The weightage of marks given below can be taken as a general guideline in the computation of the final grade:

Continuous assesment	40%
End semester examination	60%

### **9.1. Make up examinations**

A make up examination may be given only to students who fail to sit a given examination due to medical or void reason (s) acceptable to the SLINTEC ACADEMY.

### **9.2. Repeat courses**

If a student fails a course or wishes to improve the grade, he/she shall repeat the course and the examination at the next available opportunity. A student may be exempt from repeating the course and repeat only the final examination if recommended by the lecturer-in-charge. A student is allowed to repeat four courses free of charge. The maximum grade a candidate could obtain at a repeat attempt is B and he/she is allowed to repeat the same course only on two subsequent occassions.

## **10. Research project**

The M.Phil builds towards an extended project, which is an integral part of the programme: many projects are linked to industry or related to strategic research at SLINTEC. Our contacts with the industry and our research collaborations will make this a meaningful and valuable experience, offering the opportunity to apply one's newly learnt skills. To

complete the M.Phil degree students must undertake a research project worth 43 credits (2800 hours in two years) which will integrate subject knowledge and skills that are acquired during the M.Phil programme. The project is an important part of the M.Phil where one can apply the newly learnt skills and showcase one's ability to apply them to industrially relevant problems to future employers. All students should obtain the approval of the supervisor(s) and the Provost before starting their M.Phil. Research Projects (Assignment form for Research Projects is attached in **Appendix 2**).

## **11. Upgrade to a PhD**

Students who performed exceptionally well in the first year can request a transfer to a PhD in approximately a year and a half into the MPhil programme. During transfer process, the student must show excellent research potential based on the results of regular research reviews held until the transfer. Candidates who are upgraded will carry out further research for a minimum period of one and a half years in order to earn a Ph.D. degree.

Upgrade should be formally requested using the standard application form for upgrade available in the web site. A committee is appointed to evaluate the work and student is expected to present the work and defend a viva. The committee is composed of two examiners; one internal academic who is an expert in the field and an external examiner. The committee will be chaired by the provost and the student may be upgraded upon committee recommendations.

## **12. Research Progress Review**

Every postgraduate student, registered for a research degree (M.Phil./Ph.D.) should submit a formal written report on the progress of his/her research project, once every six months (See **Appendix 3** for the Progress Report). The report should be submitted along with this form through the supervisor/s to the Registrar of SLINTEC ACADEMY.

Progress of research will reviewed by a panel appointed at the end of the first year of research. The composition of progress review panel will be as follows:

- (1) Vice Chancellor
- (2) Provost
- (3) Two reviewers nominated by the Provost
- (4) The supervisor(s) [as observer(s)]

### **13. Evaluation of the thesis**

The Vice Chancellor shall send a copy of the thesis recommended by the Provost for evaluation. The thesis examiner, wherever possible, shall be external to SLINTEC where research was carried out. The examiners report will send the report to the research supervisor(s) so that the candidate will be informed of the corrections suggested by the examiner.

### **14. Oral examination**

If an M.Phil/ PhD thesis has been evaluated favourably, the Provost shall make arrangements to hold an oral examination. In cases where major revisions have been recommended, the oral examination may be held after the revised thesis has been favourable re-examined by the examiner.

Constitution of the panel of examiners:

- (1) Vice Chancellor
- (2) Provost
- (3) Two examiners (including the thesis examiner)
- (4) Supervisor(s) shall be present as observer(s).

The panel of examiners will submit a report on the suitability of the candidate for the award of the M.Phil/PhD degree.

### **15. Evaluation of Research Project**

Final thesis should be submitted according to the guidelines provided in the manual for thesis writing (**Appendix 4**) and recommended number of copies should be handed over to the provost in a timely manner.

After submission of the thesis the degree committee will assign two examiners one internal and one external. The Examiners will normally be experts in one or more aspects of the thesis. It is not expected that either will be experts in the whole field covered by the thesis; the Examiners' expertise will normally be complementary. An Examiner need not hold a doctorate, but if not, the Degree Committee should consider whether or not the appointee would be recognized by peers as being of equivalent academic standing. The candidate may not choose the Examiners, but should be informed at the earliest opportunity of the identity of those who have been nominated to examine the thesis. If he or she has good reason to object to any given individual as an examiner, he or she should make this known

and the Degree Committee should consider any such objection on its merits when making an appointment.

### **15.1. Internal Examiner**

An Internal Examiner should not be the Supervisor (or second Supervisor) of the candidate. The Internal Examiner has an equal role with the External Examiner in relation to the academic assessment of the thesis and its defense at the oral examination. The Internal Examiner is also expected to organize the oral examination by contacting both the candidate and the External about their availability. The date for the oral should be fixed as soon as possible after submission and the examination held, if possible, within six to eight weeks. The Internal Examiner also takes responsibility for making sure the External Examiner is aware of the requirements for the examination and for ensuring that reports are sent to the Degree Committee promptly after the oral examination.

### **15.2. External Examiner**

External Examiner's duties are to provide an external view of the merits of the thesis and its defense at the oral examination, set the thesis and its examination in the context of the standards for the degree. The appointment of an Examiner from outside the country will normally be permitted by only if there is no suitable Examiner in Sri Lanka.

### **15.3. Independent Chair At the discretion of the Degree Committee**

An Independent Chair may be appointed to oversee examinations for the degree. The role of the Chair is to ensure that: the examination process is rigorous, fair, reliable and consistent; the candidate has the opportunity to defend the thesis and respond to all questions posed by the Examiners; questioning by the Examiners is conducted fairly and professionally; the Examiners adhere to the SLINTEC academy regulations and procedures, giving advice regarding the regulations to both the Examiners and the candidate, if required; the Examiners' preliminary independent reports should have been completed prior to the oral examination; that the Examiners' joint report is completed at the end of the examination and that the reports are submitted to the Provost in a timely fashion

The supervisor may attend the examination as an observer.



## **16. Final submission of the thesis**

After making the recommended revisions the supervisor shall recommend that the thesis is ready for submission. Four or more copies (depending on the number of supervisors) of the hard bound revised thesis should be submitted to the Provost. A copy of Final Submission form of the M.Phil./Ph.D. Thesis is attached in **Appendix 5**.

## **17. Graduation Requirements**

The M.Phil/PhD degree may be awarded to a candidate who has satisfied the following criteria:

- (1) Admission requirements set out in
- (2) Accepted by the SLINTEC Academy as a candidate for the M.Phil/PhD degree
- (3) Duly registered and paid the fees for the prescribed duration (two/three years) for the programme
- (4) Has obtained no grade below C for courses taken and attained a final GPA of 3.00 or above
- (5) Satisfactorily completed the research component

## **18. Effective Date**

The effective date of the degree shall be the date of graduation.

## **19. Examination Allegations**

Actions will be taken against any student who violates examination rules and regulations. Examination rules violation includes using any types of unauthorized materials, coping, research misconduct and plagiarism.

Allegations should be reported in writing to the vice chancellor through the provost by the examiner. An internal committee is appointed to detect the nature of allegation, whether the allegation is minor or major and whether it is appropriate to deal with the allegation internally or if it must be referred to an Assessment Misconduct Panel particularly in the event of plagiarism detection.

### **19.1. Minor Allegations**

Vice Chancellor should appoint a three member committee to investigate the allegation. The committee is chaired by the Provost and the other two members are senior academic/s from the academy and/or an external member who has not previously

examined the work. Any of the research supervisors or co-supervisors of the student cannot be included into the committee. The student should be interviewed and all the formal records of the interview should be maintained.

## **19.2. Major Allegations**

All major allegations should be examined by an Assessment Misconduct Panel appointed by the Vice Chancellor. An Assessment Misconduct Panel consist of four members, the Provost (chair of the panel), two senior academics and an independent member appointed by the Academic Senate. No person directly involved with the assessment in question or connected in any way with the allegation, investigation or the student will serve as a member when the Assessment Misconduct Panel considering the case.

The secretary to the Panel will send the student a copy of the allegation and any relevant documents that provide evidence in support of it, a copy of these procedures and a proposed timetable for proceeding with the matter, and invite the student to state whether the allegation is true or false and to provide a statement and/or any evidence or information about their circumstances relevant to the case, giving a time limit of not less than ten working days for them to respond, and advise the student to seek advice from Academic Advisor if they are not directly involved in the allegation or, if a research student, from the Supervisor. The secretary to the Panel will pass the student's submissions to the Provost who may provide a written response within five working days for consideration by the Panel. A meeting will be called to consider the allegation and student response. All students charged with a major allegation will have their results withheld until the allegation has been formally concluded under these Regulations. This may mean the student will not be permitted to attend the graduation ceremony if this matter has not been fully concluded when the ceremony takes place.

The student has right to appeal the decision. In such cases a hearing will take place. The student will be notified to attend the hearing there is no need for attending the hearing in person, student may join via a conference call with prior approval by the Panel.

## **20. Applying a penalty**

The provost should present the allegation formally and in-writing to the student specifying all the details of the offence. Provost should invite the student to state whether the allegation is true or false and to provide a statement and/or any evidence or information about their circumstances relevant to the case, giving a time limit of not less than ten

working days for them to respond. Once the student has replied the committee should analyze the evidence and student responses. On the basis of the evidence and advice collected, if the panel determines there is no case against the student, they may dismiss the allegation, in which case no further reference will be made to it and no information about it will be added to the student's file. If the student is found guilty, the committee may determine the nature of the penalty. If the student does not reply, the committee is free to further execute its decisions.

### **20.1. Penalties for Minor Offences**

The results of the particular course unit may be marked as zero and student may be offered a second attempt in the following year provided that he has not run out of attempts and only where the penalty results in them not being awarded the degree. In case of plagiarism, a mark may be awarded excluding the plagiarized materials in agreement with both examiners.

Where a minor offence has occurred in material submitted for upgrade, the student can either revise the work and resubmit for a second attempt at the upgrade (where a second attempt remains), or where the second attempt has already been taken, the upgrade panel should determine on the basis of the non-plagiarized material whether or not the student can be upgraded in accordance with the ACADEMY'S regulations.

Where a minor offence has occurred in the final thesis, the examiners should be made aware of the plagiarized material within the thesis, but the student can be examined in accordance with the regulations.

### **21. Termination of Candidature**

The Academic Senate shall have the power to terminate the candidature of any candidate who is found to have submitted forged or false information in connection with his application for admission into the University. The Senate shall make any regulations for the purpose of carrying into effect or enforcing the provisions of these Rules.



## **Appendices**

**Appendix 1:** Application for Admission to the M.Phil. Programme in Nano-and Advanced Technology



# Application for Admission to the MPhil Programme in Nano/Advanced Technology

For Office Use Only .....
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FIRST NAME (As appears on passport) .....			
MIDDLE NAME OR INITIAL (if any) ..... ..... .....	Phone: .....		
E-mail: .....			
LAST NAME (As appears on passport) .....			
GENDER (M/F): .....	CITIZENSHIP: .....	NATIONAL ID NO.: .....	PASSPORT DETAILS: .....
MAILING ADDRESS: ..... ..... ..... .....			
LIST YOUR RESEARCH PUBLICATIONS (do not send hard copies):			

## ACADEMIC RECORDS AND TRANSCRIPTS

When entering university information, please start with your most recent education.

Please attach unofficial transcripts, in English, of your records from all undergraduate and graduate institutions from which you took classes to complete your degree(s), whether it was received at the institution or not. This does not include short courses or certificate programs. Do not mail in your official academic records or transcripts. If you are unable to scan the transcripts or have questions regarding translation, please contact the SLINTEC ACADEMY office at [provost@slintecacademy.lk](mailto:provost@slintecacademy.lk). Applicants who are accepted into the program and choose to enroll will be required to provide an official transcript from each school attended. Any discrepancy between the scanned or self-reported transcripts and official transcripts may result in an invalidation of your application or withdrawal of your offer of admission.

Institution	Degree	Dates Attended

### STATEMENT OF PURPOSE:

All applicants to the SLINTEC ACADEMY MPhil must complete an essay of Statement of Purpose. Please provide a statement indicating your qualifications, why you are pursuing the SLINTEC ACADEMY MPhil and what you will contribute to the program. For those reapplying, please highlight developments since your last submission.

*(Attach a document to provide your answer. Responses are limited to 500 words or less, one page)*

### MODE OF PAYMENT OF PROGRAMME FEE:

*From personal funds / by employer / Other (Specify)*

*If your company is providing partial sponsorship, please enter the estimated amount (total tuition fee is US\$ 7000 or LKR 1,000,000)*

### RECOMMENDATIONS

*Please list two people who will be submitting letters of recommendation on your behalf (a third recommendation is optional). Recommendations should be provided by employers, supervisors, professors, or others who are able to comment on your professional and educational goals and potential (no friends or relatives, please). One recommendation should come from a direct supervisor.*

*All letters of recommendation must be sent directly to the Admissions Committee with the application form in separately sealed envelopes to: **SLINTEC ACADEMY, Nanotechnology and Science Park, Mahenwatta, Pitipana, Homagama, Sri Lanka, CO 10206** or by requesting the recommenders to email them to: [admissions@slintecacademy.lk](mailto:admissions@slintecacademy.lk)*

*(Please arrange for reports to be sent before the deadline for receipt of completed applications)*

Name	Status



**CERTIFICATION:**

By signing your name electronically below, you affirm that you have read, endorsed, and agreed to the Rules and Regulation of the SLINTEC ACADEMY. These rules and regulations apply to you as an applicant, a student, and a graduate of the SLINTEC ACADEMY.

Download [Rules and Regulation](#) of the SLINTEC ACADEMY

Additionally, by submitting this application, you:

- certify that your application is accurate,
- certify that it is exclusively your own work,
- authorize the SLINTEC ACADEMY to confirm any information that you have provided through a background check if accepted into the program,
- understand that false or fraudulent information on or attached to this application may be grounds for (a) not admitting you, (b) dismissing you after matriculation, or (c) revoking your degree after graduation, and
- understand that upon submission of your application, your file will only be considered complete if and when at least two recommendations have been received.

.....  
Signature

If you don't have an electronic signature, please type your full

**Appendix 2: ASSIGNMET FORM FOR M.Phil. RESEARCH PROJECTS**



## ASSIGNMET FORM FOR M.Phil. RESEARCH PROJECTS

### PART A

All M.Phil. students should use this form to obtain the approval of the supervisor(s) and the Provost before starting their M.Phil. Research Projects.

1. Name of Student: .....

Registration Number: .....

Tentative Title of the Research Project: .....

.....

2. Mr./Ms. ....

has obtained the required GPA to proceed with the research project.

Current GPA: .....

Provost

Name:..... Signature:..... Date:.....

3. I am willing to undertake the supervision of the Research Project (titled as above ) to be carried out by Mr./Ms. ....

Research project supervisor (1):

Name:..... Signature:..... Date:.....

Affiliation :.....

Research project supervisor (2):

Name:..... Signature:..... Date:.....

Affiliation :.....

4. Mr./Ms. .... has paid the relevant programme fees and registration fees for the renewal of registration.

Registrar, SLINTEC ACADEMY:

Signature:..... Seal :..... Date:.....

## PART B

### 5. Meetings with the Supervisor(s) of the Research Project:

The student, engaged in this research project should meet the project supervisor(s) at least 8 times during their project phase approximately once in every two weeks.

Meeting No:	Date /Time	Signature of Supervisor	Remarks

6. Mr./Ms. .... has presented the half-way progress of his/her research project at the Mid-Term Progress Review Seminar held on .....

Supervisor(s)

Name:..... Signature:..... Date:.....

Name:..... Signature:..... Date:.....

### 7. Initial Submission of the Project Report :

I am submitting herewith the draft of the Project Report of my M.Sc. research project.

Signature of Student:.....

Date:.....

For SLINTEC ACADEMY use:

**Appendix 3:** *Progress Report of Postgraduate Students (M.Phil. & Ph.D)*



**PROGRESS REPORT OF POSTGRADUATE STUDENTS (M.Phil. & Ph.D.)**

PERIOD COVERED: From ..... to .....

Every postgraduate student, registered for a research degree (M.Phil./Ph.D.) should submit a formal written report on the progress of his/her research project, once every **six months** as indicated above. The report should be submitted along with this form through the supervisor/s to the Registrar of SLINTEC ACADEMY.

**A. This section must be completed by the student and handed over to his/her supervisor(s).**

- 1. Name of Student: .....
- 2. Degree (registered for): .....
- 3. Title of the Thesis: .....

**4. Brief description of the research carried out during the above period.**

Attach 2-3 separate sheets. The report should cover the following aspects:

- (i) Introduction
- (ii) Research Methodology
- (iii) Results and Discussion
- (iv) Future Directions
- (v) References

Date: .....  
Signature of the Student

**B. Report of the Supervisor/s**

1. The progress of the above-named student is given below (Please mark by a tick “✓”):

	<i>Excellent</i>	<i>Good</i>	<i>Poor</i>
1. Research work (Please attach a separate report as mentioned under 6 above)			
2. Research publication			
3. Thesis preparation			
4. Attendance at discussions/seminars etc.			
5. Enthusiasm			

2. Any other comments/observations:

Signature of Supervisor (1): .....

Date: .....

Name of Supervisor (1): .....

Signature of Supervisor (2): .....

Date: .....

Name of Supervisor (2): .....

**C. Observations of the Provost:**

Date: .....

.....

*Signature*

**D. Approval of the Academic Senate**

Meeting No: .....

Minute No: .....

Date: .....

Remarks, if any:

Date: .....

.....

Registrar, SLINTEC ACADEMY

## **Appendix 4:** Guidelines for Thesis Writing





## **Guidelines for Thesis Writing**

### **1. Thesis Layout**

- a. Preliminaries
  - i. Title page
  - ii. Declaration
  - iii. Dedication
  - iv. Table of Content
  - v. Acknowledgement
  - vi. Abstract
  - vii. List of Tables
  - viii. List of Figures
- b. Introduction
- c. Literature Review
- d. Materials and Methods
- e. Results and Discussion
- f. References
- g. Appendices

### **2. General Guidelines**

The thesis must be type - written in times new roman 12, pt – double, on one side of the page only. There should be a 5cm margin on the left and a 2.5cm margin on the right side of page. Typing should be about 4cm from the upper edge, and there should be a 2.5cm margin at the bottom of page. Pages should be numbered consecutively, and the number should appear just below the center of the lower margin. Preliminaries should be numbered in Roman numeric and the main body in Arabic numbers.

#### **(i) Guidelines for Title page:**

It consists of the following:

- Title of thesis in capitals
- Full name of candidate
- A phrase that reads, "A thesis submitted to the SLINTEC ACADEMY for the degree of (name degree)". If the submission is in partial fulfillment of degree, this should be indicated in this phrase. This phrase should appear in center of the page
- The month and year of submission

#### **(ii) Declaration:**

Every thesis must be accompanied by a signed declaration.

"I declare that this is my own work and this thesis does not incorporate without acknowledgement any material previously submitted for a Degree or Diploma in any other University or institute of higher learning and to the best of my knowledge and belief it does not contain any material previously published or written by another person except where the acknowledgement is made in the text.

Also, I hereby grant to SLINTEC ACADEMY the non-exclusive right to reproduce and distribute my thesis, in whole or in part in print, electronic or the other medium. I retain the right to use this content in whole or part in future work

Signature of Candidate

Signature of Supervisor”

**(iii) Table of contents**

It should include page numbers of the preliminaries in Roman numerals (I,ii...)and of the text ( starting with the introduction) in Arabic numerals (1,2...). Pages before the table of contents (title page, dedication) should have no numbers.

**(iv) Abstract**

A one page abstract is required for every thesis. Abstract should not exceed thousand words. It should briefly report the objective(s) of the research, the material and methods used, the main results and the principal conclusion(s).

The Abstract is a mini-version of the thesis. It should not contain reference to the literature, tables or figures.

**(v) Literature survey**

Every thesis should accompany a comprehensive and up-to-date literature survey to the work carried out. Literature should be cited in the text using ACS guidelines, [Author year] or numbering system.

**Appendix 5:** Form of Final Submission of the M.Phil. /Ph.D. Thesis



To Vice Chancellor

Final Submission of the M.Phil./Ph.D. Thesis  
**(hard bound form) Certification**

This is to certify that Mr./Mrs./Ms. ....  
Reg. No. .... has carried out the corrections and/or  
modifications on the thesis as suggested by the examiner/s. This thesis has been prepared according  
to the format stipulated by the , and it is of acceptable standard.

*Certified by:*

Supervisor I (Name) .....

Signature: .....

Date: .....

Supervisor II (Name):.....

Signature: .....

Date: .....

*Forwarded through:*

Provost

Name: .....

Signature: .....

Date: .....

*Observations by the Vice Chancellor, SLINTEC ACADEMY:*

